

GOVERNMENT OF HARYANA

Department of Urban Local Bodies

Office of the District Municipal Commissioner, Sirsa

REQUEST FOR PROPOSAL (RFP)

**Capacity Building & Training of Municipal Officials,
Sanitation Workers and other Stakeholders
under Swachh Bharat Mission (Urban) 2.0
for all Urban Local Bodies under District Sirsa, Haryana**

Issued by:

Office of the District Municipal Commissioner

Sirsa, Haryana

Telephone: 01666-297222

Mail ID: dmc-sirsa@ulbharyana.gov.in

NOTICE INVITING EXPRESSION OF INTEREST

Name of Work	Capacity Building & Training of Municipal Officials, Sanitation Workers and other Stakeholders under Swachh Bharat Mission (Urban) 2.0 for all five Urban Local Bodies under District Sirsa, Haryana
Procuring Authority	District Municipal Commissioner, Sirsa
ULBs Covered	1. Mandi Dabwali (ULB: 800399) 2. Kalanwali (ULB: 800400) 3. Sirsa Municipal Council (ULB: 800401) 4. Rania (ULB: 800402) 5. Ellenabad (ULB: 800403)
Cost of Tender Document (non-refundable)	Rs. 1,180/- (E-service fees) + Rs. 15,000/- (Bid document fees). Payment can be made online through Internet Banking Accounts or by generating RTGS/NEFT Challan.
EMD	1. For Companies/Agencies Rs. 2,11,220/- (Rs. One Lac Seventy Nine Thousand only). Payment can be made online directly through Internet Banking Accounts or by generating RTGS/NEFT Challan. 2. For Society Rs. 89,500/- (Rs. Eighty Nine Thousand Five Hundred only). Payment can be made online directly through Internet Banking Accounts or by generating RTGS/NEFT Challan
Publishing Date	To be notified on portal
Bid Submission Start Date	To be notified on portal
Bid Submission Closing Date	To be notified on portal (12:00 PM)
Bid Submission Portal	https://etenders.hry.nic.in
Bid Opening Date, Time and Venue	As notified by the Office of the District Municipal Commissioner, Sirsa
Time Period	months (Can be extended for next year also)
Address	Office of the District Municipal Commissioner, Sirsa – Haryana. Mail ID: dmc-sirsa@ulbharyana.gov.in
Bid Validity	90 days from date of submission

The Bidder/Trust/NGO/NPOs (i.e. Societies/Trusts/Section 8 Companies) having experience and knowledge on similar activities and with adequate capacity to take up the responsibility of Capacity Building and Training in the areas under the jurisdiction of all five Urban Local Bodies in District Sirsa should submit the RFP/Tender in the relevant prescribed format online, complete in all respects, on the portal <https://etenders.hry.nic.in>.

The detailed RFP can be downloaded and submitted on the website <https://etenders.hry.nic.in>. The authority reserves the right to cancel all or any part of the RFP without assigning any reason thereof.

Key deliverables and details of the works/activities to be executed are as mentioned in the RFP document.

District Municipal Commissioner
Sirsa, Haryana

1. INTRODUCTION

The Office of the District Municipal Commissioner, Sirsa is the apex urban local body administrative authority overseeing all five Urban Local Bodies (ULBs) in District Sirsa, Haryana. These five ULBs are:

ULB Code	ULB Name	Type	District
800399	Mandi Dabwali	Municipal Committee	Sirsa, Haryana
800400	Kalanwali	Municipal Committee	Sirsa, Haryana
800401	Sirsa	Municipal Council	Sirsa, Haryana
800402	Rania	Municipal Committee	Sirsa, Haryana
800403	Ellenabad	Municipal Committee	Sirsa, Haryana

The District Municipal Commissioner is committed to ensuring compliance with all Waste Management Rules (Solid Waste, Plastic Waste & C&D Waste) and to conducting various Behaviour Change activities focusing on segregation of waste at source under Swachh Bharat Mission (Urban) – 2.0 across all five ULBs in a unified and coordinated manner.

Scientific waste management and cleanliness can be achieved through active community participation and capacity building of all stakeholders.

The RFP is invited from eligible Bidders/NGOs/Trusts/Associations/Non-Profit Organizations/NPOs (i.e. Societies/Trusts/Section 8 Companies) for conducting various behaviour change activities and other handholding support for attaining the goal of scientific solid waste management coupled with source segregation and the 3R principle (Reduce, Reuse and Recycling) under SBM-U 2.0 for all five ULBs in District Sirsa, for initially one year from the date of agreement.

2. TERMS OF REFERENCE

Selection of Agency for Capacity Building, Training and Technical Handholding of Municipal Officials, Sanitation Workers and Key Stakeholders across all five ULBs under District Sirsa under SBM-U 2.0.

2.1 Background

The Office of the District Municipal Commissioner, Sirsa seeks to strengthen the institutional, technical, operational and managerial capacity of officials, sanitation workers and relevant stakeholders across all five ULBs — Mandi Dabwali, Kalanwali, Sirsa, Rania and Ellenabad — for effective implementation of Swachh Bharat Mission–Urban 2.0 (SBM-U 2.0).

This district-level assignment aims to establish a structured, measurable and outcome-oriented capacity-building system — moving beyond one-time training — to improve field execution, monitoring, and operational discipline across all municipal teams in the district. The selected agency will build capacities across Solid Waste Management (SWM), Liquid Waste Management (LWM), source segregation, sanitation service delivery, occupational health and safety, data governance, and SBM-U 2.0 compliance in a coordinated and unified manner across all five ULBs.

2.2 Objective

The assignment requires the selected agency to design and implement a comprehensive District-Level Capacity Building and Training Programme for municipal officials, sanitation workers and identified stakeholders across all five ULBs, with clear linkage to operational improvement and measurable sanitation outcomes.

The agency shall be responsible for:

- Assessing capacity gaps across all levels of municipal functionaries and sanitation stakeholders in each of the five ULBs.
- Developing customised training modules, manuals, SOPs, checklists and technical toolkits applicable district-wide.

- Conducting structured classroom, practical and field-based training programmes across all five ULBs.
- Providing technical handholding and mentoring support to municipal teams across all ULBs.
- Developing a digital evidence-based monitoring and reporting system for all capacity-building activities across the district.
- Measuring improvement through pre/post training assessments and field observations in each ULB.
- Preparing an actionable capacity-building roadmap for continued municipal use across the district.

2.3 Scope of Work

The assignment shall cover all five ULBs under District Sirsa and shall be executed in five phases:

Phase 1 – Inception, Mobilisation and Training Needs Assessment

Within 15 days of work order issuance, the agency shall submit an Inception Report covering implementation methodology, ULB-wise stakeholder mapping, department/ward-wise training approach, trainer deployment plan, activity calendar, reporting formats and risk mitigation strategy. The Report shall be presented before the District Municipal Commissioner and finalised only upon approval.

The agency shall conduct a Training Needs Assessment (TNA) and Baseline Assessment covering all stakeholder groups across all five ULBs. The TNA shall identify gaps in:

- SBM-U 2.0, ODF/ODF+/ODF++, Water+ and GFC compliance requirements.
- SWM Rules, source segregation, waste collection and processing practices.
- Occupational health, safety, PPE usage and field supervision.
- MIS reporting, digital documentation and grievance redressal.

The Baseline Assessment shall capture existing training exposure, safety practices, inspection protocols and digital capacity across all ULBs, serving as the reference for measuring improvement.

Phase 2 – Curriculum, Module and Training Material Development

The agency shall develop a tiered, role-specific training architecture applicable across all five ULBs with four tiers:

- Tier 1 – Strategic/Executive Level: Elected representatives, District Municipal Commissioner, ULB Commissioners, senior officials. Focus: SBM-U 2.0 compliance, GFC framework, strategic planning, governance and performance dashboards.
- Tier 2 – Operational/Supervisory Level: Sanitary Inspectors, Junior Engineers, Zonal Officers, MIS staff across all ULBs. Focus: SWM Rules, segregation monitoring, waste transportation, MIS reporting, grievance redressal.
- Tier 3 – Grassroots/Field Level: Safai Mitras, collection vehicle staff, frontline workers from all five ULBs. Focus: Source segregation, PPE usage, occupational safety, waste handling protocols.
- Tier 4 – Facility/Processing Level: MRF, composting unit, transfer station staff across the district. Focus: Facility operations, safety standards, record keeping and emergency response.

Training modules shall be developed in English and Hindi, each containing learning objectives, session plans, trainer notes, practical exercises, field demonstration checklists, assessment questions, and expected outcomes. All modules shall be standardised district-wide while allowing ULB-level customisation where required. The agency shall also develop practical SOPs, checklists and toolkits for day-to-day municipal use, all subject to approval by the District Municipal Commissioner.

Indicative Training Modules:

No.	Module Name	Target Group
1	SBM-U 2.0, GFC and ODF Framework	Senior officials, supervisors
2	SWM Rules and Compliance	Officials, supervisors
3	Source Segregation and Door-to-Door Collection	Supervisors, field staff
4	Wet Waste Processing and Composting	Officials, facility staff
5	Dry Waste, MRF and Recycling Chain	Officials, supervisors, facility staff
6	Plastic Waste and C&D Waste Management	Officials, supervisors
7	Occupational Health and Safety	Sanitation workers, supervisors
8	Field Supervision and Inspection Protocols	Supervisors, inspectors
9	Data Governance, MIS and Monitoring	Officials, IT/MIS staff
10	Ward-Level Sanitation Action Planning	Officials, supervisors
11	Bulk Waste Generator Monitoring	Officials, supervisors
12	Facility-Level Operations and Record Keeping	Facility staff

Phase 3 – Training Delivery and Capacity Building

Training shall be conducted across all five ULBs in batches per an approved district-wide calendar, employing mixed methodology (classroom, field demonstration, role play, case studies, audio-visual, on-site mentoring).

Minimum standards:

- At least 80% of identified participants across all five ULBs must be trained with role-specific content.
- Pre and post assessments are mandatory for every formal training session.
- All sessions must be documented with attendance, geo-tagged photographs and feedback.
- Refresher sessions are required for low-performing groups.
- Field demonstrations must have a checklist, participant list and learning summary.

Quantum of Training will be shared by the District Municipal Commissioner in consultation with respective ULBs.

Phase 4 – Monitoring, Reporting and MIS

The selected agency shall develop a robust district-level monitoring and reporting framework including:

- Monthly progress reports with geo-tagged photographs of all activities across all five ULBs.
- A unified digital MIS/dashboard for real-time district-wide progress tracking and attendance records.
- Pre- and post-training assessment records with analysis of learning outcomes per ULB.
- Ward-wise, ULB-wise and tier-wise participant database.
- A final Completion Report with outcomes, lessons learned and recommendations for each ULB and the district as a whole.

Phase 5 – Technical Handholding and Mentoring Support

The agency shall provide ongoing technical handholding support to the District Municipal Commissioner and all five ULBs including:

- On-site guidance to supervisors and field staff during roll-out of SWM practices in each ULB.
- Support for compliance documentation under SBM-U 2.0 and GFC framework across all ULBs.

- Mentoring support for internal capacity transfer to ensure sustainability beyond the contract period.
- Advisory support for ward-level sanitation action planning across all five ULBs.
- Dedicated deployment of a Senior SWM/SBM Expert and a Junior SWM/SBM Expert as district-level common resources, providing continuous on-ground technical handholding, mentoring, MIS/dashboard support and compliance guidance to all five ULBs throughout the assignment period.

Apart from the capacity building component, the agency shall Supply — five (5) high-configuration laptops (Core i7, 16 GB RAM, 1 TB SSD) as a district-level common component to operate and sustain the district IT infrastructure. The laptops shall be handed over to the Office of the District Municipal Commissioner Sirsa, as directed by the competent authority.

3. TARGET AUDIENCE

The training programme shall be implemented through a tiered approach across all five ULBs in District Sirsa:

Tier 1 – Strategic & Executive Level

Participants: District Municipal Commissioner, Elected Representatives, Municipal Commissioners of all five ULBs, Executive Officers, Executive Engineers, Heads of Departments.

Focus Areas: Policy formulation, strategic planning, financial management, PPP models, data-driven governance, SBM-U compliance across the district.

Tier 2 – Operational & Supervisory Level

Participants: Sanitary Inspectors, Junior Engineers, Supervisors, IT Officials, SWM/LWM Supervisory Staff from all five ULBs.

Focus Areas: implementation of SWM Rules, monitoring mechanisms, DPR preparation, grievance redressal, MIS reporting, performance monitoring.

Tier 3 – Grassroots & Field Level

Participants: Safai Mitras, Sanitation Workers, Field Supervisors from all five ULBs.

Focus Areas: Source segregation, PPE usage, safety practices, community interaction, door-to-door awareness, hygiene and sanitation protocols.

Tier 4 – Facility & Processing Level

Participants: MRF staff, Composting Unit Operators, Transfer Station Staff across all ULBs in the district.

Focus Areas: Facility operations, safety standards, record keeping and emergency response.

Tier 5 – Community & Institutional Stakeholders

Participants: NGO / CSO representatives, Bulk Waste Generators (BWGs), Ward Councillors and Ward Committee members across all five ULBs.

Focus Areas: Source segregation compliance, Bulk Waste Generator obligations under SWM Rules, ward-level sanitation action planning, community mobilisation, IEC / behaviour change communication and citizen grievance handling.

4. PROJECT TEAM

The agency shall deploy a qualified and experienced team adequately scaled to cover all five ULBs across the district. Personnel shall not be substituted without prior written approval of the District Municipal Commissioner. Unsatisfactory personnel shall be replaced within 7 working days upon request.

Position	Qualification	Experience	Responsibilities	No.
Senior SWM/SBM Expert	M.tech in Environment / Civil / Urban Planning / SWM or relevant subjects	10 yrs in SWM / sanitation / SBM, including district or multi-ULB hand holding	Dedicated district-level technical hand holding, mentoring of ULB teams, MIS/dashboard oversight, SBM-U 2.0 & GFC compliance support across all five ULBs	1

5. KEY PERFORMANCE INDICATORS (KPIs)

KPI	Target
Percentage of Participants Trained (across all 5 ULBs)	Minimum 80%
Improvement in Post-Training Assessment Scores	Minimum 80%
Number of Training Modules Developed	As approved by DMC, Sirsa
Exposure Visits Conducted	As per approved district plan
Monthly Reporting Compliance	100% (covering all 5 ULBs)
District-Level MIS Dashboard Operationalised	Within 45 days of commencement
Project Duration	10 months (extendable)

6. MANDATORY ELIGIBILITY CRITERIA

S. No.	Basic Requirement	Specific Requirement	Documents Required
1	Legal Entity	Applicants eligible for participating should be a single Legal Entity registered under appropriate Act in India. No Joint Venture firm is allowed. Only single entity.	Certificate of Incorporation, GST, PAN
2	Applicant Turnover	Minimum average annual turnover of Rs. 10 crores from Indian operations over the last three FYs (FY23-24, FY24-25, FY25-26) — reflecting district-wide scale of engagement.	Statutory Audit Report, CA Certificate, UDIN Approved Turnover Certificate with P/L Sheet
3	Earnest Money Deposit (EMD)	1. For Companies / Anecies EMD of Rs. 2,11,220/- (Rupees One Lac Seventy Nine Thousand only/-) in the form of Demand Draft or Bank Guarantee in favour of the District Municipal Commissioner, Sirsa. 2. For Society EMD of Rs. 1,05,610/- (Rupees Eighty Nine Thousand Five Hundred only/-) in the form of Demand Draft or Bank Guarantee in favour of the District Municipal Commissioner, Sirsa.	Original Demand Draft / Bank Guarantee
4	Applicant's Experience	Minimum 3 completed/ongoing assignments of consultancy in Central / State Govt. / ULBs. Experience of working simultaneously across multiple ULBs will be preferred.	Work orders / Work Completion certificates
5	Authorised Representative	A Power of Attorney / Board Resolution in the name of the person signing the proposal.	Original Power of Attorney / Board Resolution Copy

7. TERMS & CONDITIONS

- The bid must be accompanied by Rs. 1,180/- (E-service fees) + Rs. 15,000/- (Bid document fees) and Rs. 2,11,220 or 105,610 (as applicable) as EMD. Payment for EMD can be made online directly through Internet Banking Accounts or by generating RTGS/NEFT Challan.
- After selection of a suitable Bidder, the amount of EMD shall be returned to unsuccessful bidders. The EMD of the successful bidder shall be retained by the Office of the District Municipal Commissioner, Sirsa till the execution of the agreement.
- No cost variation shall be permitted for the contract period.
- The selected NGO/bidder shall sign an agreement with the Office of the District Municipal Commissioner, Sirsa. The agreement shall cover the scope of work for all five ULBs.
- The RFP/bid will be evaluated by a committee constituted by the District Municipal Commissioner, Sirsa.
- The District Municipal Commissioner, Sirsa reserves the right to approve or disapprove the recommendation of the committee and may assign the work at approved rates to other ULBs or districts as deemed appropriate.
- Payments will be made to the Agency on a monthly basis upon submission of invoices covering all five ULBs.

- The RFP/bid, as well as all correspondence and documents relating to the Bid, shall be written only in the English language.
- All materials submitted by the bidder become the property of the Office of the District Municipal Commissioner, Sirsa.
- This RFP does not bind the Office of the District Municipal Commissioner, Sirsa to award a contract.
- Alternative/Multiple Bids for one RFP from one Bidder shall not be considered.

8. BID EVALUATION

8.1 Technical Evaluation

Technical Proposal shall carry 100 Marks. Minimum qualifying marks in Technical Evaluation shall be 70 Marks. Only bidders scoring 70 marks or above shall qualify for Financial Evaluation.

Sr. No.	Parameters	Supporting Document	Marks
1	Average Annual Turnover in last 3 Financial years: Rs. 5–7 Crores – 5 marks Rs. 7–10 Crores – 10 marks Rs. 10–15 Crores – 15 marks More than Rs. 15 Crores – 20 marks	CA Certified Financial Turnover	20 Marks
2	Positive net worth as per Audited Balance Sheet at end of FY 2023-24 Yes – 5 marks No – 0 marks	CA Certificate declaring positive net worth	5 Marks
3	Experience in Consultancy/PMU (Technical or Non-Technical) /Capacity Building in Central/State Govt./ULBs (last 7 years), min. contract value Rs. 1 crore: 2 Projects – 5 marks 2–5 Projects – 10 marks More than 5 Projects – 15 marks	Work Order from Client / CA certification	15 Marks
4	Experience of conducting Capacity Building/Skill Development/Awareness workshops for Central/State Govt./PSU (last 7 years): 1 Project – 5 marks More than 1 Project – 10 marks (Experience covering multiple ULBs simultaneously – 5 additional marks)	Work Order from Client / CA certification	15 Marks
5	Valid Certifications: ISO 9001:2015 ISO 27001:2022 ISO 45001:2018	Self-attested copy of valid certificates	5 Marks
6	Approach & Methodology: – Understanding of district-level, multi-ULB requirement and objectives Approach and methodology proposed for the assignment District-wide workplan and ULB-level customisation		40 Marks
	TOTAL		100 Marks

8.2 Financial Evaluation

The Financial Score (Sf) shall be calculated using the following formula:

$$Sf = (Fm / F) \times 100$$

Where: Sf = Financial Score; Fm = Lowest Financial Bid; F = Financial Bid under consideration.

8.3 Final QCBS Score

The final combined score shall be calculated as:

$$\text{Final Score} = (St \times 0.80) + (Sf \times 0.20)$$

Where: St = Technical Score; Sf = Financial Score. The bidder securing the highest combined score shall be selected.

9. PAYMENT TERMS

Payments shall be released monthly, subject to:

- Submission of Monthly Progress Reports.
- Verification by the District Municipal Commissioner, Sirsa.
- Approval of competent authority.

10. PENALTY CLAUSE

In case of non-performance, delay, poor quality execution or non-compliance of approved activities in any ULB, the District Municipal Commissioner, Sirsa shall impose penalties on the selected agency as under:

- Failure to deploy approved manpower in any ULB – Penalty up to Rs. 2,000 per manpower per day.
- Delay in submission of reports/documentation – Penalty up to Rs. 5,000 per instance per ULB.
- Non-compliance of instructions issued by the District Municipal Commissioner – Penalty as decided by competent authority.
- Repeated failure in achieving project deliverables may lead to termination of contract.

11. TERMINATION CLAUSE

The District Municipal Commissioner, Sirsa reserves the right to terminate the contract at any stage without prejudice to any other rights available under law under the following conditions:

- Submission of false information/documents by the agency.
- Failure to perform project activities satisfactorily across any of the five ULBs.
- Continuous delay in execution of approved activities.
- Non-deployment of required manpower.
- Misuse of funds or misconduct by agency personnel.
- Violation of terms and conditions of the RFP/agreement.
- Agency being blacklisted by any Government Department during the contract period.
- Failure to improve performance despite written warnings.

In case of termination, the District Municipal Commissioner may forfeit the EMD/Security Deposit and may engage another agency for completion of remaining work at the risk and cost of the defaulting agency.

12. ONLINE SUBMISSION OF BIDS

12.1 Registration on eProcurement Portal

All bidders intending to participate in tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

12.2 Bid Document Checklist

S. No.	Document Type	Document Format
1	Covering Letter – Bid	On bidder's letterhead duly signed by Authorised Signatory, addressed to District Municipal Commissioner, Sirsa
2	Tender Fee	Rs. 1,180/- (E-service fees) + Rs. 15,000/- (Bid document fees) – Online payment
3	EMD Fees	Rs. XXXXXXX/- (Only) – Online payment
4	Tender Form	ANNEXURE – I
5	Bidder's Authorization Certificate	ANNEXURE – II
6	Self-Declaration	ANNEXURE – III
7	Certificate of Conformity / No Deviation	ANNEXURE – IV
8	Financial Proposal	ANNEXURE – V

ANNEXURE I: TENDER FORM

Addressed to:	
Name of the Tendering Authority	District Municipal Commissioner, Sirsa
Address	Office of the District Municipal Commissioner, Sirsa – Haryana. Mail ID: dmc-sirsa@ulbharyana.gov.in
ULBs Covered	Mandi Dabwali (800399), Kalanwali (800400), Sirsa (800401), Rania (800402), Ellenabad (800403)

Firm Details:

Name of Firm	
Name of Contact Person with Designation	
Registered Office Address	
Address of the Firm	
Type of Firm	
Telephone / Mobile Numbers	
Email Address / Website	

We agree to abide by all the terms and conditions mentioned in this form issued by the Competent Authority and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein along with the stamp of the firm).

Date: _____

Name & Seal of the Firm:

Authorised Signatory:

ANNEXURE II: BIDDER'S AUTHORIZATION CERTIFICATE

To,

The District Municipal Commissioner,
Sirsa, Haryana.

I/We (Name/Designation) _____ hereby
declare/certify that (Name/Designation) _____ is
hereby authorised to sign relevant documents on behalf of the company/firm in dealing with this
Tender.

He/She is also authorised to attend meetings and submit bid documents with Pre-Qualification,
Technical and Financial information/clarification as may be required by you in the course of
processing the Bid. For the purpose of validation, his/her verified signatures are as under.

Thanking You,

Name of the Bidder:

Verified Signature:

Authorised Signatory:

Seal of the Organisation:

Date:

Place:

ANNEXURE III: SELF DECLARATION

To,

(Procuring Entity), Office of the District Municipal Commissioner, Sirsa

In response to the DNIT Ref No. _____ dated _____ for Capacity Building, Training and Handholding Support under Swachh Bharat Mission (Urban) 2.0 for all five ULBs in District Sirsa, as Owner/Partner/Authorised Signatory of _____, I/We hereby declare that presently our Agency, at the time of bidding:

- Possesses the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
- Is not blacklisted by any State/Central Government.
- Is not insolvent, in receivership, bankrupt or being wound up, does not have its affairs administered by a court or a judicial officer, does not have its business activities suspended, and is not the subject of legal proceedings for any of the foregoing reasons.
- Does not have, and its directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or have not been otherwise disqualified pursuant to debarment proceedings.
- Does not have a conflict of interest as mentioned in the bidding document which materially affects fair competition.
- Will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of applicable Act and Rules, our bid, to the extent accepted, may be cancelled.

Date:

Place:

Name of the Bidder:

Authorised Signatory:

Seal of the Organisation:

ANNEXURE IV: CERTIFICATE OF CONFORMITY / NO DEVIATION

To,
The District Municipal Commissioner,
Sirsa, Haryana.

CERTIFICATE

This is to certify that the details which I/We have mentioned in the filled RFP/bid document, and which I/We shall comply if I/We am/are awarded with the RFP/bid, are in conformity with the minimum specifications of the bidding document and that there are no deviations of any kind from the requirement specifications. The scope covers all five Urban Local Bodies in District Sirsa — Mandi Dabwali, Kalanwali, Sirsa, Rania and Ellenabad.

Also, I/We have thoroughly read the RFP/tender/bidding document and by signing this certificate, we hereby submit our token of acceptance to all the tender terms and conditions without any deviations.

Date: Place:

Thanking You,

Name of the Bidder:

Authorised Signatory:

Seal of the Organisation:

ANNEXURE V: FINANCIAL BID FORMAT

Financial Quote			
S. No.	Component	Duration	Amount (Incl. of GST)
1.	Capacity Building & Training of Municipal Officials, Sanitation Workers and other Stakeholders under Swachh Bharat Mission (Urban) 2.0 for all Urban Local Bodies under District Sirsa, Haryana	Months	

Note:

- Rates are to be quoted online only in the given format.
- Financials should be inclusive of GST. The bidder must quote rates for all five ULBs.

Date:

Seal & Signature of Authorised Signatory